

Privacy Policy for Aughton St Michael's CE School PTFA

Under data protection law, individuals have a right to be informed about how the PTFA uses any personal data that we hold about them. We comply with this right by providing 'privacy notices' to individuals where we are processing their personal data.

This privacy notice explains how we collect and use personal data.

In the GDPR there are six reasons, or "Lawful Bases", why you are allowed to collect, keep and use personal information as follows:

Consent
Contracts
Legal Obligation
Vital Information
Public Task
Legitimate Interests

The PTFA conditions for processing under the GDPR will be:

Consent
Contracts
Legal Obligation
Vital Information
Legitimate Interests

The personal data we hold

Personal data that we may collect, use and share:

- Names and addresses
- Other contact information including email addresses and telephone numbers
- Information on pupil medical conditions and allergies

Why we use this data

We use this data to:

- Contact individuals to inform, support and help at school fundraising events
- Compile a list of attendees for school fundraising events
- contact parents in emergency
- To ensure pupil safety including for medical conditions or allergies
- Safeguard pupils
- Contact winners of raffles

Our legal basis for using this data

We only collect and use personal data when the law allows us to. Most commonly, we process it where:

- We need it to perform a fundraising event in the school's interest
- We have obtained consent to use it in a certain way

Where we have obtained consent to use personal data, this consent can be withdrawn at any time. We will make this clear when we ask for consent, and explain how consent can be withdrawn.

Once an event has been held, any data shared such as allergies or parental contact details will be shredded.

Some of the reasons listed above for collecting and using personal data overlap, and there may be several grounds which justify our use of this data.

Collecting this information

Whenever we seek to collect information from you or your child, we make it clear whether providing it is mandatory or optional. If it is mandatory, we will explain the possible consequences of not complying.

You have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
 - prevent processing for the purpose of direct marketing
 - object to decisions being taken by automated means
 - in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed;
- and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Contact

If you would like to discuss anything in this privacy notice, please contact a PTFA Officer as listed on the school website.